

1. Providing the Chair’s Report, Institution’s Response, and Advising the Institution of Commission’s Decision

(approved for public comment 6/3/11)

Procedure for providing the Institution with the Examining Committee Chair’s Report, allowing the institution to respond to the Chair’s Report, and notifying the institution of the Commission’s Decision

Following the visit of the Examining Committee to the institution, the Chair of the Examining Committee shall prepare a Chair’s Report that will be submitted to the DETC Executive Director. The Executive Director will send the Chair’s Report to the institution prior to its submission to the Accrediting Commission. This Chair’s Report (hereafter called Report) will describe the findings of the Examining Committee and comment upon the institution’s demonstrated compliance with, or failure to demonstrate compliance with, the standards and policies of the Commission.

The institution shall have **14 days** from the receipt of the Chair’s Report to respond. In its response, the institution may add new or supporting information or correct any incorrect statements made in the Chair’s Report. Regardless of its accredited status, all applicant institutions are obligated to keep the Commission informed of any changes in management, enrollments, etc., which occur subsequent to the date of the on-site visit.

The Commission will consider the Chair’s Report and the institution’s response to the Chair’s Report to make its decision (see D.1.1. Actions Available to the Commission).

The Executive Director shall advise the chief executive officer of the institution of the decision of the Commission.

When the decision of the Commission is to deny, **defer**, or withdraw accreditation, the institution will be notified of the decision within **30 days** following the date of the action by the Commission. ~~The notification will include a written statement indicating the standards, policies, or conditions for continued accreditation the institution was found not to meet.~~ **If the decision of the Commission is to deny or withdraw accreditation, the notification will include a detailed written statement that identifies any deficiencies in the institution’s compliance with the DETC’s standards, policies or conditions for initial or continued accreditation.** The notification will also advise the institution’s of its right to appeal of the decision the Commission.

When the Commission withdraws the accreditation of an institution, the action shall not be made public by the Commission either until the period for requesting an appeal has expired or the appeal itself is denied.

(Please Note: This page was left blank on purpose.)