

4. Retention of Commission Files and Records

Procedures for the Retention of Accrediting Commission Files and Records

The Accrediting Commission of the Distance Education and Training maintains complete and accurate records of:

1. Its last full accreditation reviews of each institution, including the application, on-site evaluation team reports, the institution’s responses to on-site reports, periodic review reports, any reports of special reviews conducted between regular reviews, and a copy of the institution’s most recent Self-Evaluation Report;
2. All decisions made throughout affiliations with DETC regarding its accreditation and any substantive change, including all correspondence that is significantly related to those decisions; and
3. Minutes of all Accrediting Commission meetings.

All records are maintained at the DETC office in Washington, D.C.

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(Please Note: This page was left blank on purpose.)